DAILY ACTIVITIES

Name : Theresia Natalie

Student Number : 2021020036

Department : Food and Beverage Management (The Steak House Regent)

No.	Date	Section	Activities	Sign (By Hotel)	Notes
1	9 Jan 2025	Fnb Service	Orientation, Hotel & Department Tour		
2	10 Jan 2025	Fnb Service	Orientation & Talking About The Standard Of The Hotel		
3	11 Jan 2025	Fnb Service	Orientation & Training Of Food Handler		
4	12 Jan 2025	Fnb Service	Day Off		
5	13 Jan 2025	Fnb Service	Day Off		
6	14 Jan 2025	Fnb Service	Learn How To Be Afternoon Shift, Joining The Briefing, Learn The Menu		

7	15 Jan 2025	Fnb Service	Be A Afternoon Shift, Joining The Afternoon Briefing, Learn The Menu		
8	16 Jan 2025	Fnb Service	Afternoon, Making Any Kind Of Beverage In The Back Of House		
9	17 Jan 2025	Fnb Service	Day Off		
10	18 Jan 2025	Fnb Service	Day Off		
11	19 Jan 2025	Fnb Service	Afternoon, Learn How To Cut The Bread		
12	20 Jan 2025	Fnb Service	Afternoon, Learn How To Folding The Napkin		
13	21 Jan 2025	Fnb Service	Afternoon, Learn How To Refill The Pantry		
14	22 Jan 2025	Fnb Service	Afternoon, Learn How To Refill The Things In The Back Of House		
15	23 Jan 2025	Fnb Service	Afternoon, Learn About The Situation In The Back Of House		

16	24 Jan 2025	Fnb Service	Day Off		
17	25 Jan 2025	Fnb Service	Afternoon, Learn The New Menu, How To Set Up		
18	26 Jan 2025	Fnb Service	Afternoon, Learn How To Present The Steak Knife And Mustard		
19	27 Jan 2025	Fnb Service	Afternoon, Learn How To Set Up Course With Each Cutleries		
20	28 Jan 2025	Fnb Service	Day Off		
21	29 Jan 2025	Fnb Service	Afternoon, Learn How To Send The Gloves To Laundry		
22	30 Jan 2025	Fnb Service	Afternoon Shift, Learn How To Set Up The Pantry		
23	31 Jan 2025	Fnb Service	Day Off		

DAILY ACTIVITIES

Name : Theresia Natalie

Student Number : 2021020036

Department : Food and Beverage Management

No.	Date	Section	Activities	Sign (By Hotel)	Notes
1	1 Feb 2025	Fnb Service	Afternoon Shift, Taking Care Of The Back Of House		
2	2 Feb 2025	Fnb Service	Afternoon Shift, Learn How To Be A Floating		
3	3 Feb 2025	Fnb Service	Day Off		
4	4 Feb 2025	Fnb Service	Day Off		

5	5 Feb 2025	Fnb Service	Day Off		
6	6 Feb 2025	Fnb Service	Afternoon Shift, Afternoon, Taking Care Of The Back Of House		
7	7 Feb 2025	Fnb Service	Afternoon Shift, Afternoon, Taking Care Of The Back Of House		
8	8 Feb 2025	Fnb Service	Day Off		
9	9 Feb 2025	Fnb Service	Day Off		
10	10 Feb 2025	Fnb Service	Afternoon Shift, Afternoon, Taking Care Of The Back Of House		
11	11 Feb 2025	Fnb Service	Afternoon Shift, Afternoon, Taking Care Of The Back Of House		
12	12 Feb 2025	Fnb Service	Afternoon Shift, Afternoon, Taking Care Of The Back Of House		

13	13 Feb 2025	Fnb Service	Afternoon Shift, Afternoon, Taking Care Of The Back Of House		
14	14 Feb 2025	Fnb Service	Day Off		
15	15 Feb 2025	Fnb Service	Day Off		
16	16 Feb 2025	Fnb Service	Day Off		
17	17 Feb 2025	Fnb Service	Afternoon Shift, Afternoon, Taking Care Of The Back Of House		
18	18 Feb 2025	Fnb Service	Afternoon Shift, Afternoon, Taking Care Of The Back Of House		
19	19 Feb 2025	Fnb Service	Afternoon Shift, Afternoon, Taking Care Of The Back Of House		
20	20 Feb 2025	Fnb Service	Afternoon Shift, Afternoon, Taking Care Of The Back Of The House, Learn The New Menu		

21	21 Feb 2025	Fnb Service	Day Off		
22	22 Feb 2025	Fnb Service	Afternoon Shift, Learn To Do A Floating		
23	23 Feb 2025	Fnb Service	Afternoon Shift, Learn How To Taking Order		
24	24 Feb 2025	Fnb Service	Day Off		
25	25 Feb 2025	Fnb Service	Afternoon Shift, Learn How To Handling The Guest Allergy		
26	26 Feb 2025	Fnb Service	Afternoon Shift, Learn How To Present The Pantry And Food		
27	27 Feb 2025	Fnb Service	Afternoon Shift, Learn How To Be A Runner For Refilling The Pantry		
28	28 Feb 2025	Fnb Service	Afternoon, Taking Care Of The Back Of House, And Be A Runner For Refilling The Water		

DAILY ACTIVITIES

Name : Theresia Natalie

Student Number : 2021020036

Department : Food and Beverage Management

No.	Date	Section	Activities	Sign (By Hotel)	Notes
1	1 Mar 2025	Fnb Service	Afternoon, Trainees Gathering		
2	2 Mar 2025	Fnb Service	Afternoon, Taking Care Of The Back Of House		
3	3 Mar 2025	Fnb Service	Afternoon, Taking Care Of The Back Of House		
4	4 Mar 2025	Fnb Service	Day Off		

5	5 Mar 2025	Fnb Service	Day Off		
6	6 Mar 2025	Fnb Service	Afternoon, Taking Care Of The Back Of House, Help To Doing A Closing		
7	7 Mar 2025	Fnb Service	Day Off		
8	8 Mar 2025	Fnb Service	Afternoon Shift, Learn How To Serve The Food Course By Course		
9	9 Mar 2025	Fnb Service	Afternoon Shift, Learn How To Introduce The Menu		
10	10 Mar 2025	Fnb Service	Afternoon Shift, Learn How To Serve The Dessert		
11	11 Mar 2025	Fnb Service	Afternoon Shift, Learn How To Present The Bill		
12	12 Mar 2025	Fnb Service	Afternoon Shift, Learn How To Do The Closing		

13	13 Mar 2025	Fnb Service	Day Off		
14	14 Mar 2025	Fnb Service	Afternoon, Shift, Afternoon, Taking Care Of The Back Of House, Set Up The Main Dining Room		
15	15 Mar 2025	Fnb Service	Afternoon, Shift, Afternoon, Taking Care Of The Back Of House, Set Up The Main Dining Room		
16	16 Mar 2025	Fnb Service	Day Off		
17	17 Mar 2025	Fnb Service	Afternoon Shift, Help The Other Staff In Section		
18	18 Mar 2025	Fnb Service	Afternoon Shift, Help The Other Staff In Section		

19	19 Mar 2025	Fnb Service	Afternoon Shift, Help The Other Staff In Section		
20	20 Mar 2025	Fnb Service	Day Off		
21	21 Mar 2025	Fnb Service	Afternoon Shift, In Charge Of The Section		
22	22 Mar 2025	Fnb Service	Afternoon Shift, In Charge Of The Section, Learn How To Manage The Time		
23	23 Mar 2025	Fnb Service	Afternoon Shift, In Charge Of The Section, Learn How To Manage The Time		
24	24 Mar 2025	Fnb Service	Day Off		
25	25 Mar 2025	Fnb Service	Day Off		
26	26 Mar 2025	Fnb Service	Afternoon Shift, In Charge Of The Section		

27	27 Mar 2025	Fnb Service	Afternoon Shift, In Charge Of The Section, Learn How To Give A Best Service		
28	28 Mar 2025	Fnb Service	Afternoon Shift, In Charge Of The Section, Learn How To Ask For The Satisfaction		
29	29 Mar 2025	Fnb Service	Afternoon Shift, Taking Care Of The Section		
30	30 Mar 2025	FnB Service	Day Off		
31	31 Mar 2025	FnB Service	Day Off		

DAILY ACTIVITIES

Name : Theresia Natalie

Student Number : 2021020036

Department : Food and Beverage Management

No.	Date	Section	Activities	Sign (By Hotel)	Notes
1	1 Apr 2025	FnB Service	Afternoon Shift, Taking Care The Back Of House, Set Up Main Dining Room		
2	2 Apr 2025	FnB Service	Afternoon Shift, Taking Care The Back Of House, Set Up Main Dining Room		
3	3 Apr 2025	FnB Service	Afternoon Shift, Taking Care Of The Section, Closing		

4	4 Apr 2025	FnB Service	Day Off		
5	5 Apr 2025	FnB Service	Day Off		
6	6 Apr 2025	FnB Service	Afternoon Shift, Taking Care Of The Section, Help To Do The Closing		
7	7 Apr 2025	FnB Service	Afternoon Shift, Taking Care Of The Section,, Help To Do The Closing		
8	8 Apr 2025	FnB Service	Afternoon Shift, Taking Care Of The Section, Closing		
9	9 Apr 2025	FnB Service	Afternoon Shift, Taking Care Of The Section, Closing		
10	10 Apr 2025	FnB Service	Afternoon Shift, Taking Care Of The Section, Closing		

11	11 Apr 2025	FnB Service	Day Off		
12	12 Apr 2025	FnB Service	Afternoon Shift, Afternoon, Set Up The Main Dining Room		
13	13 Apr 2025	FnB Service	Afternoon Shift, Afternoon, Set Up The Main Dining Room , Serving The Bread		
14	14 Apr 2025	FnB Service	Day Off		
15	15 Apr 2025	FnB Service	Afternoon Shift, Taking Care The Section, Closing		
16	16 Apr 2025	FnB Service	Afternoon Shift, Taking Care The Section, Closing		
17	17 Apr 2025	FnB Service	Day Off		
18	18 Apr 2025	FnB Service	Day Off		

19	19 Apr 2025	FnB Service	Afternoon Shift, Taking Care The Section, Closing		
20	20 Apr 2025	FnB Service	Afternoon Shift, Taking Care The Back Of House, Set Up The Main Dining Room , Closing		
21	21 Apr 2025	FnB Service	Afternoon Shift, Taking Care Of The Back Of House, Serving The Bread, Closing		
22	22 Apr 2025	FnB Service	Afternoon Shift, Taking Care The Section, Closing		
23	23 Apr 2025	FnB Service	Afternoon Shift, Taking Care The Section, Closing		
24	24 Apr 2025	FnB Service	Afternoon Shift, Taking Care The Back Of House, Closing		

25	25 Apr 2025	FnB Service	Afternoon Shift, Taking Care The Back Of House, Closing		
26	26 Apr 2025	FnB Service	Day Off		
27	27 Apr 2025	FnB Service	Afternoon Shift, Taking Care The Section, Closing		
28	28 Apr 2025	FnB Service	Day Off		
29	29 Apr 2025	FnB Service	Day Off		
30	30 Apr 2025	FnB Service	Afternoon Shift, Taking Care The Section, Closing		

DAILY ACTIVITIES

Name : Theresia Natalie

Student Number : 2021020036

Department : Food and Beverage Management

No.	Date	Section	Activities	Sign (By Hotel)	Notes
1	1 May 2025	FnB Service	Afternoon shift, taking care of the section, closing		
2	2 May 2025	FnB Service	Day off		
3	3 May 2025	FnB Service	Day off		
4	4 May 2025	FnB Service	Afternoon shift, taking care of the section, closing		

5	5 May 2025	FnB Service	Afternoon shift, floating, closing		
6	6 May 2025	FnB Service	Day off		
7	7 May 2025	FnB Service	Afternoon shift, floating, help to do the closing		
8	8 May 2025	FnB Service	Afternoon shift, floating, help to do the closing		
9	9 May 2025	FnB Service	Day off		
10	10 May 2025	FnB Service	Day off		
11	11 May 2025	FnB Service	Afternoon shift, learn the new menu for spring, taking care of the section		
12	12 May 2025	FnB Service	Afternoon shift, learn the new menu for spring, taking care the section		

13	13 May 2025	FnB Service	Afternoon shift, taking care the section, helping to do the closing		
14	14 May 2025	FnB Service	Afternoon shift, taking care the section, help to do the closing		
15	15 May 2025	FnB Service	Day off		
16	16 May 2025	FnB Service	Afternoon shift, Afternoon, taking care the back of house		
17	17 May 2025	FnB Service	Afternoon, Shift, Afternoon, Taking Care Of The Back Of House, Set Up The Main Dining Room		
18	18 May 2025	FnB Service	Afternoon, Shift, Afternoon, Taking Care Of The Back Of House, Set Up The Main Dining Room		

19	19 May 2025	FnB Service	Afternoon, Shift, Afternoon, Taking Care Of The Back Of House, Set Up The Main Dining Room		
20	20 May 2025	FnB Service	Day off		
21	21 May 2025	FnB Service	Afternoon shift, taking care the back of house, do the closing		
22	22 May 2025	FnB Service	Afternoon shift, taking care the back of house, do the closing		
23	23 May 2025	FnB Service	Afternoon shift, taking care the back of house, do the closing		
24	24 May 2025	FnB Service	Afternoon shift, taking care the back of house, do the closing		
25	25 May 2025	FnB Service	Day Off		

26	26 May 2025	FnB Service	Day Off		
27	27 May 2025	FnB Service	Afternoon shift, taking care the back of house, do the closing		
28	28 May 2025	FnB Service	Afternoon shift, taking care the back of house, do the closing		
29	29 May 2025	FnB Service	Afternoon shift, taking care the back of house, do the closing		
30	30 May 2025	FnB Service	Afternoon shift, taking care the back of house, do the closing		
31	31 May 2025	FnB Service	Afternoon shift, taking care the back of house, do the closing		

DAILY ACTIVITIES

Name : Theresia Natalie

Student Number : 2021020036

Department : Food and Beverage Management

No.	Date	Section	Activities	Sign (By Hotel)	Notes
1	1 Jun 2025	FnB Service	Day Off		
2	2 Jun 2025	FnB Service	Day Off		
3	3 Jun 2025	FnB Service	Day Off		
4	4 Jun 2025	FnB Service	Afternoon shift, taking care the back of house, do the closing		
5	5 Jun 2025	FnB Service	Afternoon shift, taking care the back of house, do the closing		

6	6 Jun 2025	FnB Service	Afternoon shift, taking care the back of house, do the closing		
7	7 Jun 2025	FnB Service	Afternoon shift, taking care the back of house, do the closing		
8	8 Jun 2025	FnB Service	Afternoon shift, taking care the back of house, do the closing		
9	9 Jun 2025	FnB Service	Afternoon shift, taking care the back of house, do the closing		
10	10 Jun 2025	FnB Service	Afternoon shift, taking care the back of house, do the closing		
11	11 Jun 2025	FnB Service	Afternoon shift, taking care the back of house, do the closing		

12	12 Jun 2025	FnB Service	Afternoon shift, taking care the back of house, do the closing		
13	13 Jun 2025	FnB Service	Day Off		
14	14 Jun 2025	FnB Service	Afternoon shift, taking care the back of house, do the closing		
15	15 Jun 2025	FnB Service	Afternoon shift, taking care the back of house, do the closing		
16	16 Jun 2025	FnB Service	Day Off		
17	17 Jun 2025	FnB Service	Afternoon shift, taking care the back of house, do the closing		
18	18 Jun 2025	FnB Service	Afternoon shift, taking care the back of house, do the closing		

19	19 Jun 2025	FnB Service	Afternoon shift, taking care the back of house, do the closing		
20	20 Jun 2025	FnB Service	Day Off		
21	21 Jun 2025	FnB Service	Afternoon shift, taking care the back of house, do the closing		
22	22 Jun 2025	FnB Service	Afternoon shift, taking care the back of house, do the closing		
23	23 Jun 2025	FnB Service	Day Off		
24	24 Jun 2025	FnB Service	Afternoon shift, taking care the back of house, do the closing		
25	25 Jun 2025	FnB Service	Afternoon shift, taking care the back of house, do the closing		

26	26 Jun 2025	FnB Service	Afternoon shift, taking care the back of house, do the closing		
27	27 Jun 2025	FnB Service	Day Off		
28	28 Jun 2025	FnB Service	Day Off		
29	29 Jun 2025	FnB Service	Afternoon shift, taking care the back of house, do the closing		
30	30 Jun 2025	FnB Service	Afternoon shift, taking care the back of house, do the closing		

DAILY ACTIVITIES

Name : Theresia Natalie

Student Number : 2021020036

Department : Food and Beverage Management

No.	Date	Section	Activities	Sign (By Hotel)	Notes
1	1 Jun 2025	FnB Service	Afternoon shift, taking care the section, help to do the closing		
2	2 Jun 2025	FnB Service	Afternoon shift, taking care the section, help to do the closing		
3	3 Jun 2025	FnB Service	Afternoon shift, taking care the section, help to do the closing		
4	4 Jun 2025	FnB Service	Day Off		
5	5 Jun 2025	FnB Service	Day Off		

6	6 Jun 2025	FnB Service	Afternoon shift, taking care the section, help to do the closing		
7	7 Jun 2025	FnB Service	Afternoon shift, taking care the section, help to do the closing		
8	8 Jun 2025	FnB Service	Afternoon shift, taking care the section, help to do the closing		
9	9 Jun 2025	FnB Service	Day Off		
10	10 Jun 2025	FnB Service	Afternoon shift, taking care the section, help to do the closing		
11	11 Jun 2025	FnB Service	Afternoon shift, taking care the section, help to do the closing		
12	12 Jun 2025	FnB Service	Afternoon shift, taking care the section, help to do the closing		

13	13 Jun 2025	FnB Service	Day Off		
14	14 Jun 2025	FnB Service	Afternoon shift, taking care the section, help to do the closing		
15	15 Jun 2025	FnB Service	Afternoon shift, taking care the section, help to do the closing		
16	16 Jun 2025	FnB Service	Afternoon shift, taking care the section, help to do the closing		
17	17 Jun 2025	FnB Service	Afternoon shift, taking care the section, help to do the closing		
18	18 Jun 2025	FnB Service	Afternoon shift, taking care the section, help to do the closing		
19	19 Jun 2025	FnB Service	Day Off		

20	20 Jun 2025	FnB Service	Day Off		
21	21 Jun 2025	FnB Service	Afternoon shift, taking care the section, help to do the closing		
22	22 Jun 2025	FnB Service	Afternoon shift, taking care the section, help to do the closing		
23	23 Jun 2025	FnB Service	Afternoon shift, taking care the section, help to do the closing		
24	24 Jun 2025	FnB Service	Afternoon shift, taking care the section, help to do the closing		
25	25 Jun 2025	FnB Service	Afternoon shift, taking care the section, help to do the closing		
26	26 Jun 2025	FnB Service	Afternoon shift, taking care the section, help to do the closing		

27	27 Jun 2025	FnB Service	Afternoon shift, taking care the section, help to do the closing		
28	28 Jun 2025	FnB Service	Afternoon shift, taking care the section, help to do the closing		
29	29 Jun 2025	FnB Service	Trainee Graduation & Finished The Trainee Program		
30	30 Jun 2025	FnB Service	Day Off		